

Student Absent Form

Name of Student _____

Date of Absence _____

Reason for Absence

Parent Signature _____

Excused Absences: illness, Professional appointment, funeral, family emergency, family vacation, other reasons approved by the teachers

Unexcused Absences: shopping, no transportation, homework not completed, other reasons that the teachers feel are unacceptable

Student Tardy Form

Name of Student _____

Date of Tardy _____

Reason for Tardy

Parent Signature _____